

**Sir Edward Youde Memorial Scholarships
for Undergraduate and Diploma Students 2017/18**

1. Objective

This scholarships scheme, administered by the Sir Edward Youde Memorial Fund Council (the Council), aims at recognising and encouraging academic achievements of full-time undergraduate and diploma students at post-secondary and tertiary levels in Hong Kong.

2. Number of scholarships

There will be 11 scholarship awards for the 2017/18 academic year.

3. Provision of the scholarships

The scholarships are tenable for the 2017/18 academic year only. Each successful candidate will receive a one-off grant of \$40,000. They will not be required to relinquish scholarships or bursaries concurrently held by them. Neither will the value of the scholarship be reduced in such circumstances.

4. Eligibility criteria

Candidates should –

- (a) have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
- (b) have resided in Hong Kong for at least three years as at 1.9.2017;
- (c) be registered full-time students undertaking University Grants Committee-funded / publicly-funded courses at post-secondary / tertiary levels in 2017/18 at one of the institutions listed below –

<u>Institution</u>	<u>Course</u>
City University of Hong Kong	undergraduate / diploma or above
Hong Kong Baptist University	undergraduate
Lingnan University	undergraduate
The Chinese University of Hong Kong	undergraduate

The Education University of Hong Kong	undergraduate / diploma or above
The Hong Kong Academy for Performing Arts	undergraduate / diploma or above
The Hong Kong Polytechnic University	undergraduate / diploma or above
The Hong Kong University of Science and Technology	undergraduate
The University of Hong Kong	undergraduate
Vocational Training Council	diploma or above

or undertaking courses at undergraduate level in 2017/18 at the Hong Kong Shue Yan University;

- (d) be nominated by the principals of their previous secondary schools (for first year students) or by the heads of their post-secondary / tertiary institutions (for second to final year students); and
- (e) not be engaged in full-time employment.

5. **Selection criteria**

Candidates will be selected by the Council on the basis of the following –

- (a) standards of academic performance and intellectual qualities;
- (b) leadership qualities as demonstrated in their involvement in extra-curricular activities and/or community services;
- (c) proficiency in the language in which the course is undertaken;
- (d) relevance of the courses which the candidates undertake as to their contribution to Hong Kong; and
- (e) other personal qualities and potentials, including expected future contribution to Hong Kong.

The nominated candidate is required to provide an account of, in **not more than 500 words**, preferably in English, the reasons for his/her undertaking the course of his/her current studies.

6. Conditions of award

The scholarships will be awarded to successful candidates subject to the following conditions –

- (a) the recipient accepts that the scholarship may be terminated at any time if and when his/her performance as reported by the institution is considered by the Council as unsatisfactory or when he/she for any reason ceases to be a full-time undergraduate / diploma student;
- (b) the recipient undertakes to seek the Council's prior approval if he/she wishes to alter the study programme from that specified in the nomination form. Otherwise he/she may be required by the Council to repay the scholarship money; and
- (c) the recipient has to abide by any other conditions laid down by the Council.

Details of the terms under which the award is granted are contained in the offer letter of award.

7. Nomination and selection procedure

- (a) Institutions will be invited to complete **Nomination Form B¹** for their students of second to final year. Secondary schools will be invited to complete **Nomination Form B²** for outstanding graduates from the previous academic year who have been enrolled in one of the tertiary / post-secondary institutions in the 2017/18 academic year.
- (b) Closing date for nomination will be **18 October 2017**. All nomination forms should be forwarded to –

Sir Edward Youde Memorial Fund Council Secretariat
Room 1217, 12/F
Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

in December 2017. Candidates who have not heard from the Council by the end of December 2017 should consider themselves not being selected.

- (d) The decisions of the Council shall be final.
- (e) The results of the awards will be announced in around February / March 2018. The nominating institutions and secondary schools will be notified of the results.
- (f) Scholarship monies will be remitted to the relevant institutions, which will be requested to make disbursement to the award recipients.

- (g) Certificates will be presented to the award recipients at the Awards Presentation Ceremony scheduled for March 2018.

8. Handling of Information and Personal Data

The Council is serviced by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). The personal data provided in the nomination forms will be used for activities relating to the processing of the nomination for an award under this scholarships scheme and the compilation of the relevant statistics to facilitate review of the award scheme.

The Council may also publicise the personal data of a successful candidate (such as name, sex, age, education background, public examination results, academic and non-academic achievements, extra-curricular activities / community services participated and employment history, etc.) and any photos or videos capturing his/her image (limited to those taken when he/she attends the official events organised by the Sir Edward Youde Memorial Fund (the Fund)) in the public domain (such as the website of and publications issued by the Fund, the SFO of the WFSFAA and other bureaux / departments and their advisory bodies and agencies of the Government of the Hong Kong Special Administrative Region) for the purpose of promoting or publicising the Fund.

The personal data provided in the nomination forms for the Scholarships will ONLY be disclosed to relevant parties –

- (a) for the purposes mentioned in the preceding paragraphs; and
- (b) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

Personal Data (Privacy) Ordinance, candidates have the right to request access to and the correction of the data provided subject to payment of the necessary administrative charges.

General enquiries which include obtaining access and making corrections to the personal data provided by way of this nomination should be addressed to –

Access to Information Officer
Administration Section, Student Finance Office
Working Family and Student Financial Assistance Agency
12/F, Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

9. **Enquiries**

For enquiries, please call the Sir Edward Youde Memorial Fund Council Secretariat at 2150 6096 or 2150 6098.

Sir Edward Youde Memorial Fund Council Secretariat
September 2017